

January 28, 2025

09:00 a.m.

**MINUTES
BOARD OF COUNTY COMMISSIONERS**

**SARASOTA COUNTY ADMINISTRATION CENTER
1660 RINGLING BOULEVARD
COMMISSION CHAMBER
SARASOTA, FLORIDA**

Joe Neunder, Chair, District 4
Ron Cutsinger, Vice Chair, District 5
Teresa Mast, District 1
Mark Smith, District 2
Tom Knight, District 3

Also present were:

Jonathan Lewis, County Administrator
Joshua Moye, County Attorney
Karen E. Rushing, Clerk of the Circuit Court and County Comptroller
Mandy Houston, Deputy Clerk
Charles Maloney, Deputy Clerk

(09:00 a.m.)

INVOCATION

Public Works Director Spencer Anderson

(09:01 a.m.)

PLEDGE OF ALLEGIANCE

Christopher Maggs, Sergeant E-5, United States Army

(09:02 a.m.)

RECOGNITION

Barbara Ford-Coates - Dedicated Years of Service

(09:14 a.m.)

1. OPEN TO THE PUBLIC

Items Submitted: A copy of a presentation and a copy of correspondence

Ilene Denton commented on Sarasota County libraries.

Connie Neeley commented on Hyde Park Groves and Forest Lakes Country Club Estates. (See Item 10 later this meeting.)

Andrea Martone commented on anti trafficking and child exploitation in Florida.

Julie Leach commented on grant programs.

Ralf Brookes commented on emergency vehicle response times and traffic signal on Siesta Drive Bridge and Stickney Point Road Bridge.

Richard Russell commented on the Tourist Development Cultural/Arts Program Grant Guidelines (See Item 47 later this meeting.)

CONSENT SECTION:

09:31 a.m. Board Action: **Approved Items 2-29, as follows. Moved by Cutsinger, seconded by Mast, carried by a 5-0 vote.**

2. ADMINISTRATION

Adopted Resolution No. 2025-013, dedicating the Sarasota County Tax Collector's Office on Clark Road to Barbara Ford-Coates in recognition of her distinguished service and contributions to Sarasota County.

3. CAPITAL PROJECTS

Approved and authorized the County Administrator, or Designee, to execute an Agreement for continuing professional consulting services for electrical and instrumentation design and construction services with each of the following vendors for an initial five-year term:

- A. Carollo Engineers, Inc. (Contract No. SR 2615-01);
- B. McKim and Creed, Inc. (Contract No. SR 2615-02);
- C. Arcadis U.S., Inc. (Contract No. SR 2615-03).

4. EMERGENCY SERVICES

Authorized the County Administrator or Designee to approve current and future Memorandums of Agreement with the Federal Emergency Management Agency for access to their Integrated Public Alert and Warning System: Open Platform for Emergency Networks (IPAWS-OPEN).

5. GENERAL SERVICES

Approved and authorized the County Administrator, or Designee, to execute Amendment No. 1 with the following vendors, for roof replacement services, to renew the Contracts for one year and to remove the total not-to-exceed amount to allow expenditures in an amount not to exceed budgeted funds for all awarded vendors:

- A. Advanced Roofing, Inc. (Contract No. 2022-060);
- B. Allied Roofing, Inc. (Contract No. 2022-061);
- C. Bowhead Construction, LLC dba, Bowhead Roofing (Contract No. 2022-062);
- D. Cambridge Wilson and Co, LLC (Contract No. 2022-063);
- E. Crowther Roofing and Sheet Metal of Florida, Inc. (Contract No. 2022-064);
- F. Precision Roofing Solutions, Inc. (Contract No. 2022-065);
- G. RMS Orlando, Inc. (Contract No. 2022-066);
- H. Sutter Roofing Company of Florida (Contract No. 2022-067).

6. GENERAL SERVICES

Approved and authorized the County Administrator, or Designee, to execute a Term Contract with Piper Fire Protection, LLC, for fire extinguisher and suppression system services, for a three-year period, in an amount not to exceed budgeted funds.

7. HEALTH AND HUMAN SERVICES

Presentation of the Seniors Advisory Council Annual Report.

8. HEALTH AND HUMAN SERVICES

Appointed David Duval to fill an expired three-year term on the Community Action Agency Board as the Representative of the City of North Port, effective through October 2027.

9. HUMAN RESOURCES

Approved and authorized the County Administrator, or Designee, to execute Term Contracts with the following contractors for declared emergency temporary staffing services, for a three-year period, in an amount not to exceed budgeted funds for all awarded contractors:

- A. Ad-Vance Personnel Services, Inc., dba Ad-Vance Talent Solutions;
- B. Blue Arbor, Inc.;
- C. The Reserves Network, Inc.

10. LIBRARIES AND HISTORICAL RESOURCES

Adopted Resolution No. 2025-014, authorizing a historical marker describing the history of Hyde Park Groves and Forest Lakes Country Club Estates.

11. LIBRARIES AND HISTORICAL RESOURCES

Adopted Resolution No. 2025-015, authorizing a historical marker describing the history of The Meadows.

12. LIBRARIES AND HISTORICAL RESOURCES

Presentation of the Historic Preservation Board Annual Report.

13. OFFICE OF FINANCIAL MANAGEMENT

Approved First Substantial Amendment to the Federal Fiscal Year 2024 Annual Action Plan, re-allocating \$166,120.00 in Community Development Block Grant (CDBG) funds to the Biscayne Drive Erosion Control Project, and re-allocating \$53,822.00 in Emergency Solutions Grant (ESG) funds from Rapid Re-Housing to Emergency Shelter activities.

14. OFFICE OF FINANCIAL MANAGEMENT

- A. Adopted Resolution No. 2025-016, relating to participation in the Pooled Commercial Paper Loan Program of the Florida Local Government Finance Commission ("FLGFC") and authorized the execution of Loan Agreement (Utility) with the FLGFC to finance or refinance Sarasota County Utility System Projects, authorizing the subsequent execution of a note(s) evidencing such financing, securing such financings with the revenues of the Utility System, and providing certain other details;
- B. Adopted Resolution No. 2025-017, amending the Utility System Bond Resolution, Resolution No. 93-011, as amended and restated by Resolution No. 2022-182, providing for certain changes to accommodate the Loan Agreement (Utility).

15. OFFICE OF FINANCIAL MANAGEMENT

Approved First Substantial Amendment to the Federal Fiscal Year 2023 Annual Action Plan, reprogramming \$325,000.00 in Community Development Block Grant (CDBG) funds from the Ponce de Leon Pathway Project to the Biscayne Drive Erosion Control Project with the City of North Port.

16. OFFICE OF FINANCIAL MANAGEMENT

Approved the Expenditure Authorization Form and authorized the County Administrator, or Designee, to approve individual purchases with various vendors through CP 2092 (State Term Contract No. 31160000-25-NASPO-ACS) for the purchase of maintenance, repair and operations and industrial supplies and equipment, in an amount not to exceed budgeted funds.

17. PLANNING AND DEVELOPMENT SERVICES

Approved and authorized the County Administrator, or Designee, to execute six continuing professional Consulting Services Agreements for the Professional Services Library, Coastal Engineering Services category, for a five-year period, with the following vendors:

- A. Taylor Engineering, Incorporated - (Contract No. 2613-01);
- B. Aptim Environmental and Infrastructure, L.L.C. - (Contract No. 2613-02);
- C. Geosyntec Consultants, Incorporated - (Contract No. 2613-03);
- D. Coastal Engineering Consultants, Incorporated - (Contract No. 2613-04);
- E. First Line Coastal, L.L.C. - (Contract No. 2613-05);
- F. Coastal Protection Engineering, L.L.C. - (Contract No. 2613-06).

18. PLANNING AND DEVELOPMENT SERVICES

Appointed John Wiseman to serve a three-year term on the Building Code Board of Adjustments and Appeals, effective through January 2028.

19. PLANNING AND DEVELOPMENT SERVICES

Appointed Justin Powell to serve a three-year term on the Board of Zoning Appeals, effective through January 2028.

20. PLANNING AND DEVELOPMENT SERVICES

Approved Contract No. 2025-221, a Consent Agreement with Gulf Gate Holdings, LLC, for use of existing County drainage Right-of-Way Easement located at 2550 Bispham Road, Sarasota.

21. PLANNING AND DEVELOPMENT SERVICES

- A. Reappointed Carol Delehanty to serve another three-year term on the Sarasota Tree Advisory Council as an At-Large Representative, effective through January 2028;
- B. Reappointed Patricia (Tia) Sarsozo to serve another three-year term on the Sarasota Tree Advisory Council as an At-Large Representative, effective through January 2028.

22. PUBLIC WORKS

Approved Contract No. 2025-222, an Interlocal Agreement for the maintenance and operation of Myakka Road and Clay Gully Road from Station 1320 to Station 1355 per the Florida Department of Transportation maintained Right of Way map of State Road 780 dated January 7, 1980 (included in Exhibit A).

23. PUBLIC WORKS

Approved and authorized the County Administrator, or Designee, to execute Term Contracts with the following vendors for fiber optic materials and services, for a three-year period, in a total amount not to exceed budgeted funds for all awarded vendors:

- A. Powerhouse Communications of Florida, LLC (SR 2626-03);
- B. Bluewater Telecommunications, Inc. (SR 2626-02);
- C. Precision Contracting Services, Inc. (SR 2626-01).

24. PUBLIC WORKS

Approved and authorized the County Administrator, or Designee, to execute four Term Contracts for volumetric concrete and related products, for a one-year period, in total amounts not to exceed budgeted funds, with the following vendors:

- A. KJB Asphalt and Concrete Services, dba, Anderson Asphalt and Concrete Services;
- B. Concrete On-Call Inc.;
- C. Stillwell Materials LLC, dba, All-American Ready-Mix Concrete;

D. Big and Bald Concrete, LLC.

25. PUBLIC WORKS

Approved Contract No. 2025-223, and authorized the Chair, or Vice Chair, to execute an Amendment to the Interlocal Agreement with the Sarasota Bay Estuary Program in substantially the form of Attachment 1, to increase Sarasota County's annual financial commitment from \$50,000.00 to \$80,000.00, subject to annual appropriated funds approved by the Board.

26. PUBLIC WORKS

Approved the County's 2025 State and Federal Transportation Program priorities for adoption by the Sarasota/Manatee Metropolitan Planning Organization (MPO) Board for inclusion in the development of the Florida Department of Transportation's Fiscal Years 2026/2027 through 2030/2031 Work Program.

27. SHERIFF

Approved expenditures from the Law Enforcement Forfeitures Fund in the amount of \$10,000.00 to Truly Valued, Inc., for the support or operation of programs relating to drug treatment, drug abuse education, drug prevention, crime prevention and/or safe neighborhoods.

28. SOLID WASTE

Appointed Ranya Kargbo to serve a three-year term on the Keep Sarasota County Beautiful Advisory Board, effective through December 2027.

29. CLERK OF THE CIRCUIT COURT AND COUNTY COMPTROLLER

Ratified and approved the Warrants dated December 30, 2024 through January 10, 2025 in the amount of \$52,425,654.08, as detailed in the voucher packages filed in the Finance department.

DISCUSSION SECTION:

(09:31 a.m.)

30. CAPITAL PROJECTS

The Board considered a presentation on the Correctional Campus Master Planning.

Staff Presenters: Capital Projects Facilities Manager Brad Gaubatz, County Administrator Jonathan Lewis, and Deputy County Administrator Steven Botelho

Public Presenters: Major Brian Meinberg and Clerk of the Circuit Court and County Comptroller Karen E. Rushing

10:12 a.m. Board Action: **Approved to move forward with options two and three and to bring back to the Board for further discussion. Moved by Cutsinger, seconded by Smith, carried by a 5-0 vote.**

PUBLIC HEARINGS:

(10:14 a.m.)

31. PLANNING AND DEVELOPMENT SERVICES

A. Public hearing to consider proposed Ordinance No. 2024-077, amending Figure 1 of the Fruitville Road Corridor Critical Area Plan (CAP) No. 88-01-SP adopted by Ordinance No. 96-082, as amended, for property located west of Tree Road, and south of Fruitville Road, Sarasota, from Moderate Density Residential to Professional Office/Institutional;

- B. (Not a public hearing.) Land Development Regulation Commission (LDRC) to find proposed Ordinance No. 2024- 077 to be consistent with the Comprehensive Plan. (Must be done prior to the adoption of A.);
- C. Public hearing to consider proposed Ordinance No. 2024-075, approving Rezone Petition No. 24-11 for property located at 4440 and 4466 Fruitville Road, and 4460 and 4466 Garrison St., Sarasota, from Residential, Single-Family, 5.5 units/acre (RSF-4) and Office, Professional and Institutional (OPI) to Government Use (GU).

Staff Presenter: County Attorney Joshua Moye

Chair Neunder recessed the Board of County Commissioners (BCC) and convened as the LDRC.

10:17 a.m. Board Action: **Found proposed Ordinance No. 2024-077, to be consistent with the Comprehensive Plan. Moved by Cutsinger, seconded by Smith, carried by a 5-0 vote.**

Chair Neunder recessed the LDRC and reconvened as the BCC.

10:17 a.m. Board Action: **Adopted Ordinance No. 2024-077, amending Figure 1 of the Fruitville Road Corridor Critical Area Plan No. 88-01-SP. Moved by Cutsinger, seconded by Smith, carried by a 5-0 vote.**

10:17 a.m. Board Action: **Adopted Ordinance No. 2024-075, approving Rezone Petition No. 24-11. Moved by Cutsinger, seconded by Smith, carried by a 5-0 vote.**

Note: Oath/Signature Cards Filed for Record.

PUBLIC HEARINGS - PRESENTATIONS UPON REQUEST:

(10:17 a.m.)

32. PLANNING AND DEVELOPMENT SERVICES

Second Public hearing to consider a proposed Resolution expanding the boundaries of the County Seat to include properties located at 4440 and 4466 Fruitville Road and 4460 and 4466 Garrison Street, Sarasota.

10:18 a.m. Board Action: **Closed the public hearing. Closed by Neunder, without objection.**

10:18 a.m. Board Action: **Adopted Resolution No. 2025-018. Moved by Smith, seconded by Mast, carried by a 5-0 vote.**

(10:18 a.m.)

33. PLANNING AND DEVELOPMENT SERVICES

Public hearing to consider a proposed Resolution approving Special Exception No. 1904, for property located at 8751 Fruitville Road, Sarasota, to allow a Place of Worship and Elementary, Middle, and High School in an OUR (Open Use, Rural, 1 unit/10 acres) zone district.

Staff Presenter: Planning and Development Services Planner Everett Farrell

Public Presenters: Susan Scholette-Gumm and Charlie Bailey

10:33 a.m. Board Action: Adopted Resolution No. 2025-019. Moved by Smith, seconded by Mast, carried by a 5-0 vote.

Note: Oath/Signature Cards Filed for Record.

(10:34 a.m.)

34. PLANNING AND DEVELOPMENT SERVICES

Public hearing to consider a proposed Resolution, approving Special Exception Petition No. 1899, to allow a Place of Worship with day care facility for property located at 5659 Honore Avenue, Sarasota.

10:34 a.m. Board Action: Closed the public hearing. Closed by Neunder, without objection.

10:34 a.m. Board Action: Adopted Resolution No. 2025-020. Moved by Smith, seconded by Mast, carried by a 5-0 vote.

(10:34 a.m.)

35. PLANNING AND DEVELOPMENT SERVICES

A. Second public hearing to consider proposed Ordinance No. 2024-078, approving Unified Development Code Amendment No. 2024-7, relating to Accessory Dwelling Units in the OUR (Open Use, Rural, 1 unit/10 acres) and OUE (Open Use, Estate, 1unit/5 acres) zone districts (First public hearing held on January 15, 2025.);

B. (Not a public hearing.) Land Development Regulation Commission (LDRC) to consider proposed Ordinance No. 2024-078 to be consistent with the Comprehensive Plan. (Must be done prior to the adoption of A.)

Staff Presenters: Planning and Development Services Planner Zoning Administrator James Ehrmann and County Attorney Joshua Moye

Chair Neunder recessed the Board of County Commissioners (BCC) and convened as the LDRC.

10:44 a.m. Board Action: Found Ordinance No. 2024-078 to be consistent with the Comprehensive Plan. Moved by Cutsinger, seconded by Mast, carried by a 5-0 vote.

Chair Neunder recessed the LDRC and reconvened as the BCC.

10:44 a.m. Board Action: Adopted Ordinance No. 2024-078, as amended this date. Moved by Cutsinger, seconded by Mast, carried by a 5-0 vote.

(10:49 a.m.)

36. SOLID WASTE

Public hearing to consider proposed Ordinance No. 2025-001 amending Chapter 106 of the County Code, relating to solid waste.

10:49 a.m. Board Action: Closed the public hearing. Closed by Neunder, without objection.

10:49 a.m. Board Action: Adopted Ordinance No. 2025-001. Moved by Smith, seconded by Cutsinger, carried by a 5-0 vote.

REPORTS SECTION:

(10:49 a.m.)

37. CLERK OF THE CIRCUIT COURT AND COUNTY COMPTROLLER

The Filed for Record was filed.

(10:50 a.m.)

38. COUNTY ADMINISTRATOR

The Board considered a presentation of the quarterly update on the 2024 Policy Agenda.

County Administrator Jonathan Lewis commented on 2023/2024 recovery funds

Staff Presenters: Office of Financial Management Program Management Division Manager Steve Hyatt, Assistant County Administrator Mark Cunningham, Assistant County Administrator Brad Johnson, Deputy County Administrator Steven Botelho, and County Administrator Jonathan Lewis

11:21 a.m. Board Action: Chair Neunder noted consensus by the Board to discuss allocation of recovery funds at a May 2025 Board meeting.

(11:23 a.m.)

39. COUNTY ATTORNEY - No Items were presented.

(11:23 a.m.)

40. COMMISSIONER MAST

11:25 a.m. Board Action: **Approved a placard to be placed within the Kensington Park neighborhood park to recognize the Paver family. Moved by Mast, seconded by Smith, carried by a 5-0 vote.**

(11:25 a.m.)

41. COMMISSIONER SMITH

Commr. Smith commented on the Coastal and Heartland National Estuary Partnership Program Policy Committee Meeting regarding making Myakka River a National Wild and Scenic River designation, the Federal Emergency Management Agency (FEMA), and experiences during recent storms.

(11:30 a.m.)

42. COMMISSIONER KNIGHT - No Items were presented.

(11:31 a.m.)

43. COMMISSIONER CUTSINGER

Commr. Cutsinger commented on Midnight Pass and surveying Phillippe Creek up to Pinecraft for dredging.

(11:35 a.m.)

44. CHAIR NEUNDER - No Items were presented.

(11:35 a.m.)

45. ADMINISTRATION

The Board considered the Outstanding Board Assignments.

(11:35 a.m.)

46. ADMINISTRATION

The Board considered a review of the Board Meeting Schedule.

RECESS: 11:36 a.m. - 12:32 p.m.

DISCUSSION SECTION: (Continued)

(12:32 p.m.)

47. PARKS, RECREATION AND NATURAL RESOURCES

The Board considered approving the Sarasota County Fiscal Year (FY) 2026 Tourist Development Cultural/Arts Program Grant Guidelines as recommended by the Tourist Development Council on January 9, 2025.

(12:50 p.m.)

48. PLANNING AND DEVELOPMENT SERVICES

The Board considered policy guidance on selling access through County-owned land.

Staff Presenters: Planning and Development Services Director Matthew Osterhoudt, Public Works Director Spencer Anderson, and County Attorney Joshua Moye

01:09 p.m. Board Action: **Approved the terms as presented this date, with an Agreement to come before the Board at a future date. Moved by Cutsinger, seconded by Mast, carried by a 4-1 vote; Knight voted "No."**

Staff Presenter: Parks Recreation and Natural Resources Director Nicole Rissler

Public Presenter: Brian Hersh

12:48 p.m. Board Action: **Approved the Arts and Cultural Alliance of Sarasota County FY 2026 Tourist Development Cultural/Arts Guidelines. Moved by Smith, seconded by Mast, carried by a 5-0 vote.**

PUBLIC HEARINGS: (Continued)

PUBLIC HEARINGS - PRESENTATIONS SCHEDULED:

(01:14 p.m.)

49. PUBLIC UTILITIES

Public hearing to consider a proposed Resolution, ratifying the water and wastewater capacity fees for the Sarasota County Utilities System, superseding and replacing Resolution No. 2024-222.

Staff Presenters: Public Utilities Director Brooke Bailey and County Attorney Joshua Moye

Item submitted: A copy of a presentation

01:19 p.m. Board Action: **Adopted Resolution No. 2025-021. Moved by Mast, seconded by Smith, carried by a 5-0 vote.**

(01:20 p.m.)

50. PLANNING AND DEVELOPMENT SERVICES

A. Public hearing to consider proposed Ordinance No. 2024-079, approving Rezone Petition No. 23-21 for property located south of University Parkway and north of Fruitville Road, Sarasota, to rezone approximately 345.6 acres from OUR (Open Use, Rural, 1 unit/10 acres) and OUA (Open Use Agriculture) zone district to RSF-2/PUD (Residential, Single Family, 3.5 units/acre, Planned Unit Development);

B. Public hearing to consider proposed Ordinance No. 2024-080, approving Rezone Petition No. 23-21 for property located south of University Parkway and

north of Fruitville Road, Sarasota, to rezone approximately 874.4 acres from OUR to RSF-2/PUD zone district;

- C. Public hearing to consider Ordinance No. 2024-081, approving Rezone Petition No. 23-21 for property located south of University Parkway and north of Fruitville Road, Sarasota, to rezone approximately 526.1 acres from OUR and OUA to RSF-2/PUD zone district.

Staff Presenter: Planning and Development Services Planner Hannah Sowinski

Public Presenters: Katie LaBarr, Marsha Ellis, Susan Schoettle-Gumm, Jane Grandbouche, Glenn Compton, Michael Hutchinson, Louis Sanchez, Cindy Martin, Glenn Peachey, Becky Ayeach, Fredj Ayeach, Tom Matrullo, Robert Wright, Kyle Grimes, Travis Fledderman, and Matt Crim

Items Submitted: Copies of correspondence and a copy of a presentation

03:08 p.m. Board Action: **Closed the public hearings. Closed by Neunder, without objection.**

03:22 p.m. Board Action: **Adopted Ordinance No. 2024-079, approving Rezone Petition No. 23-21 (approximately 345.6 acres). Moved by Cutsinger, seconded by Mast, carried by a 3-2 vote; Smith and Knight voted "No."**

03:22 p.m. Board Action: **Adopted Ordinance No. 2024-080, approving Rezone Petition No. 23-21 (approximately 874.4 acres). Moved by Cutsinger, seconded by Mast, carried by a 3-2 vote; Smith and Knight voted "No."**

03:22 p.m. Board Action: **Adopted Ordinance No. 2024-081, approving Rezone Petition No. 23-21 (approximately 526.1 acres). Moved by Cutsinger, seconded by Mast, carried by a 3-2 vote; Smith and Knight voted "No."**

Note: Oath/Signature Cards Filed for Record.

(03:26 p.m.)

51. PLANNING AND DEVELOPMENT SERVICES

Public hearing to consider proposed Ordinance No. 2024-082, approving Rezone Petition No. 24-08 for property located south of University Parkway and north of Fruitville Road, Sarasota, to rezone approximately 489.1 acres from OUR (Open Use, Rural, 1 unit/10 acres) to RSF-2/PUD (Residential, Single Family, 3.5 units/acre, Planned Unit Development).

Staff Presenter: Planning and Development Services Planner Hannah Sowinski

Public Presenters: Katie LaBarr, Michael Hutchinson, Jane Grandbouche, Susan Schoettle-Gumm, Marsha Ellis, Becky Ayeach, Fredj Ayeach, Glenn Peachey, and Alec Hoffner

Items Submitted: Copies of correspondence

04:27 p.m. Board Action: **Closed the public hearing. Closed by Neunder, without objection.**

04:29 p.m. Board Action: **Adopted Ordinance No. 2024-082. Moved by Cutsinger, seconded by Mast, carried by a 3-2 vote; Smith and Knight voted "No."**

Note: Oath/Signature Cards Filed for Record.

(04:33 p.m.)

52. OPEN TO THE PUBLIC

Becky Ayech and Jane Grandbouche commented on traffic on Fruitville Road and the Comprehensive Plan.

Marsha Ellis commented on children drowning in lakes and ponds.

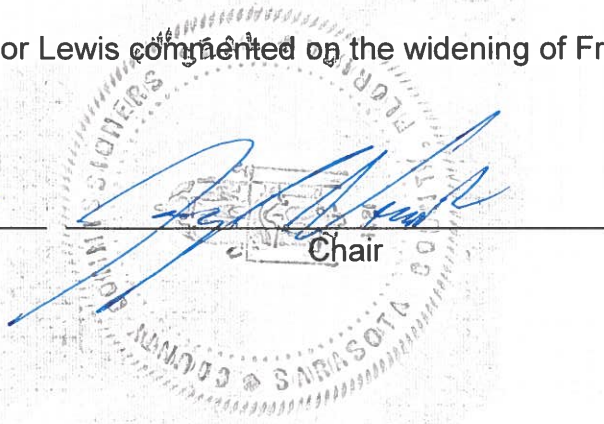
(04:43 p.m.)

53. OTHER BUSINESS

The Board and County Administrator Lewis commented on the widening of Fruitville Road.

MEETING ADJOURNED: 4:57 pm

MINUTES APPROVED: 2/25/2025



Chair